



June 17, 2019

Dear Woodruff Health Sciences Center Colleagues:

As part of Emory's efforts to advance Interprofessional Education and Collaborative Practice (IPECP), a strategic priority of the Woodruff Health Sciences Center (WHSC)'s Strategic Plan, a WHSC IPECP Council was established in 2018 to further the goal of transforming healthcare through interprofessional learning and care. The Council focuses on elevating IPECP as a central educational theme across WHSC in the core areas of faculty development, student curriculum, research, simulation, and clinical practice.

The WHSC IPECP Council is soliciting proposals to expand the development of innovations in IPECP that enhance the WHSC Strategic Plan and foster relationships across WHSC schools and programs. Proposals can build on work from the IPECP Curricula Summits held in April, be expansions of existing initiatives, or can be new ideas. Areas of focus for innovation in IPECP could include (but are not limited to):

- Curricula and/or student experience
- Models of care and/or clinical practice
- Simulation
- Community-based care and/or projects

Areas of suggested priority include the following top scored ideas from the IPECP Curricula Summits (proposals are not limited to these topics):

- Multidisciplinary hand-off care unit
Summit attendees recognized an opportunity to create a model for efficient and effective patient hand-off between providers. A proposal in this area could propose details of care a hand-off care model, including the roles of providers, learners, and other care team members. The proposal could include an implementation plan with specific clinical units identified for piloting the model.
- Disease of the month
Summit attendees recognized an opportunity to create interdisciplinary learning through an interactive disease of the month. A proposal in this area could be designed to help participants understand the scope of problem and its prevention, who is at risk, the impact on caregivers, resources/finances needed, and other elements. A proposal could define a disease of the month content calendar, identify content experts (including public health), and propose a platform to use for the idea.
- In-home multidisciplinary care training simulation
Summit attendees recognized an opportunity to develop simulation training and learning modules to prepare learners to enter a patient's home and provide care for patients in a home environment. A proposal in this area could include a curricula module facilitated by multidisciplinary teams, including identifying or creating a simulation setting.
- Interdisciplinary curricula
Summit attendees recognized the opportunity to develop common curricula across disciplines. A proposal in this area could include developing common curricula to be taught across disciplines for a specific topic.

A proposal could include the development of new curricula or bringing learners together in the classroom setting.

Additional examples of potential proposals include (but are not limited to):

- Novel IPECP curriculum, process, outcomes or assessment approaches
- Instructional materials development to support or expand IPECP
- Novel uses of existing simulation or other technologies in interprofessional health professions/training
- Expansion of existing IPECP initiatives at WHSC
- Evaluative projects to assess the impact of IPECP on patient care outcomes
- Incorporation of intentional IPECP into existing initiatives
- Additional ideas not listed above that were discussed at April 2019 IPECP Curricula Summits

Funding Availability

- **Proposals may request funding in the amount of \$5,000 - \$20,000** in direct costs (indirect costs will not be awarded).
- The total of number of awards to be made is variable based on merit and funds requested; a maximum of \$40,000 will be awarded in this round.
- Funding will be awarded for a term of one year. Upon award notification, one team member will be designated to manage the award funding.

Eligibility

- The project team must be interprofessional and include faculty from 2 or more WHSC academic degree programs. In the spirit of interprofessional teams, the minimum 2 academic degree programs may not be from the same specialty. Additional team members from WHSC clinical partners, such as EHC, CHOA, VA, Grady, etc., are encouraged. Projects including students and trainees are encouraged, but not required. Teams may include individuals from Emory Healthcare who do not hold faculty appointments.
- Funds awarded cannot be duplicative of current funding at the time of award, but may build off existing funding/projects to support a distinctly new piece/component.
- Team members may participate in more than one proposal.
- Any questions about eligibility should be directed to IPECP@emory.edu.

Timeline

- The call for IPECP Synergy Awards will be released in June 2019.
- Proposals will be due by no later than 5:00 pm (no exceptions) on Monday, August 5, 2019.
- An interprofessional review committee will convene in August 2019 to review proposals.
- Funding awardees will be notified via email in late August 2019.
- Funding will begin at the start of fiscal year (FY)20 on September 1, 2019, and will conclude on August 31, 2020.

Application Information

Applicants should submit the following materials to IPECP@emory.edu by **no later than 5:00 pm (no exceptions) on Monday, August 5, 2019.**

The application must include:

- Title of the proposal
- Team member names, credentials, titles, email addresses, and WHSC schools/departments/divisions
- Summary/Abstract (*500 words maximum*)
- Attachments (*see below*)

Attachments

Each of the following items must be attached as a single PDF following this naming convention:

Last Name, First Name [of team member submitting the proposal] - 2-3 word title.

Example: Smith, Jane – Interprofessional Curriculum.pdf

The single PDF must include, in this order:

- Title of the IPECP innovation with a statement from relevant leaders (i.e., head of clinical location of proposed activity, school where proposed activity will take place, educational leader with oversight of relevant curriculum, etc.) indicating approval of the proposal and whether specific time has been allotted for these activities (*maximum 1 page*)
- Description of the proposed activity containing sufficient detail to allow determination of feasibility (*maximum 2 pages*)
- Description of potential sustainability of project and/or leverage for future funding (*maximum of ½ page*)
- Timeline
- References
- If applicable: IRB Approval Letter (if the study has already been approved) OR comments on the status of the IRB review
- Budget ([using this Excel template](#)) to include: dollar amount requested and breakdown of budget (personnel and supplies) with dollar amounts for each. Please note:
 - Funds may not be used for faculty salary support.
 - Funds may be requested for salaries for administrative/project support, staff, students, post-doctoral fellows, and other study-related personnel.
 - Travel expenses and equipment are allowable with this funding mechanism.
 - Computers, general-purpose equipment, office supplies, etc. may not be charged to this project.
 - Indirect costs are not allowed.
 - No subcontracts are allowed.
- Budget Justification (*maximum of 1 page*)
- Biosketches: Please use [this Word template](#) to upload a brief biosketch for each team member.

Review and Award Process

The following review criteria will be used to score proposals:

- Impact on IPECP at WHSC
- Team readiness/feasibility of project
- Sustainability beyond the funding period
- Potential return on investment (external funding, publications, patents, presentations, etc.)

Progress Reports

Return on investment (external funding, publications, patents, presentations, etc.) will be tracked. Awardees are required to submit: 1) reports demonstrating progress against aims on the submitted timeline, and 2) financial status reports due at 6 and 12 months. Awardees are required to submit notification of all external funding, presentations, patents, publications, etc., resulting from this award. Awardees are required to submit a final report of impact, changes made, sustainability and lessons learned from the awarded project. These communications should be addressed to the WHSC IPECP Council via email to IPECP@emory.edu. Awardees will also be asked to present progress and/or outcome updates to the WHSC IPECP Council on a periodic basis.

Citation Requirements

Awardees are required to cite institutional support of the Emory WHSC on all products (external funding, publications, patents, presentations, etc.) resulting from this award.

For content questions related to the WHSC IPECP Synergy Award or the application process, please contact Ashley S. Freeman at: IPECP@emory.edu.

I look forward to seeing your innovative and collaborative ideas.

Best,



Jonathan S. Lewin, MD, FACR
Executive Vice President for Health Affairs, Emory University
Executive Director, Robert W. Woodruff Health Sciences Center
President, CEO, and Chairman of the Board, Emory Healthcare